



MINERAMA FOSSICKING GEM & JEWELLERY SHOW

13,14,15 March 2020 OUTSIDE TRADER APPLICATION

This agreement includes Terms & Conditions which form part of the confirmation refer

www.minerama.com.au

TRADER PARTICULARS

Trader Name				ABN#		
Business Name				Registered GST (Circle Y or N)	Y	N
Address						
Phone						
Email			Web Address			

TRADER SITE TYPE – This is a complete fee that will be required to be paid for MINERAMA in AUD Inc. GST.

Powered Site 3 DAYS	6m x 5m	\$100.00 Inc. GST Each	QTY		TOTAL	\$	Inc. GST
*all sites are powered							
Additional ½ SITE – 3 DAYS	3m x 5m	\$50.00 Inc. GST Each	QTY		TOTAL	\$	Inc. GST
TOTAL FOR THIS APPLICATION INC. GST						\$	

Camping is available at the Showgrounds for @20 per day powered. Payment of camping fees for Thursday to Saturday night are to be paid to Minerama along with your Outside Trader Booking fees. Payment of camping fees prior to Thursday or for Sunday night onwards are payable to the Showground at \$23 per night.

CAMPING FEES - \$20.00 per night. YES / NO Number of nights 1 2 3 (please circle) TOTAL \$ _____

PUBLIC LAIBILITY \$20m (Circle Y or N)	Y	N	You must have Public Liability for this event. Stalls without \$20m will not be accepted.
---	---	---	--

Public Liability Insurance: Council must have a copy of your current Certificate of Currency in the Amount of \$20m for you to trade at the Minerama Fossicking Gem & Jewellery Show. **PLEASE ATTACH A COPY WHEN RETURNING THIS DOCUMENT.**

CONTRACTUAL INFORMATION

Persons signing the Agreement on behalf of the Trader personally warrants that they have the authority to do so. Where the Trader is a company, persons signing this agreement personally guarantee the Traders obligations under this agreement and agree that they are personally liable for any loss incurred by the Committee and Council as a result of any breach by the Trader.

Your application and the information provided therein forms the basis of your attendance at Minerama and you agree with the terms of this agreement including compliance with Glen Innes Severn Council's Work Health & Safety Policy, Code of Conduct Policy and any addendums and riders as detailed on www.minerama.com.au.

Executed BY THE PARTIES AS AN AGREEMENT. The parties may only cancel this Agreement in writing and in accordance with the Terms and Conditions as detailed on www.minerama.com.au

(For or on behalf of the Applicant who has authority to sign this agreement)

Signed		Name	
Date			

THIS FORM, PAYMENT AND A CERTIFICATE OF INSURANCE MUST BE RECEIVED BY - 31 JANUARY 2020

BY CHEQUE: MADE OUT TO GLEN INNES SEVERN COUNCIL & POST TO MINERAMA PO BOX 309 GLEN INNES NSW 2370

CREDIT CARD	CREDIT CARD#	NAME:	EXP DATE:	CCV#

Credit Card charges incur a 1% surcharge

Minerama 2020

Terms and Conditions

1. **TRADING HOURS** - Trading Hours are 9:00 am to 5:00 pm on Friday & Saturday and 9:00am to 3:00 pm on Sunday.
2. **INSURANCE**
 - a. A Trader must maintain public liability insurance (including coverage for third party property liability) in respect of their attendance at Minerama with a minimum coverage of \$20m per occurrence and will ensure that its insurer waives all rights of subrogation against the Committee and Council and any representative, employee, volunteer, contractor or office holder of the Committee and Council with respect to any acts or omissions by the Committee and Council.
 - b. The Trader indemnifies the Committee and Council and any representative, employee, contractor, volunteer or office holder from and against any claim, demand, action, loss, cost, damage or expense whatsoever including without limitation as a result of:
 - i. Any acts or omissions (including negligence or unlawful conduct) of the Committee and Council or the patrons attending the performance; and
 - ii. Any breach of this agreement by the Committee and Council.
 - c. Traders will be responsible for any damage or injury to persons or any property which may be occasioned by, or arise out of, the use of any machinery, implement or apparatus, used in connection with the stall and hereby indemnify Minerama Committee and Glen Innes Severn Council accordingly.
3. **POWER LEADS** - Leads are NOT to be run along the ground in foot or vehicle traffic areas.
 - a. Leads are to be suspended a minimum 2400mm above ground level over traffic areas. It is recommended that leads be no longer than 30m. All power leads, power boards must be tagged to AS3760:2001 Standard.
 - b. If any electric equipment is being used, electric cords/cables must be safely covered and equipment be placed to the satisfaction of Minerama Committee.
4. **SECURITY** - Security for outside traders stalls is **NOT** provided.
 - a. Minerama Committee/Glen Innes Severn Council is not responsible for any loss, theft or damage – goods lost, left or stolen is entirely at the traders' own risk.
 - b. Safety/Security is the responsibility of all participants. Any dangerous situation, safety hazard or security risk should be reported immediately to the Minerama Committee or the Outside Trader Supervisor.
 - c. There will be a security service overnight Thursday, Friday and Saturday monitoring the site.
5. **STALL SITES** – Sites are limited. The Minerama Committee reserves the right not to accept any application for whatever reason. Stallholders shall follow any direction issued by the Minerama Committee or emergency services personnel.
 - a. Set Up Time - Outside Traders may set up **from 11:00 am Thursday**.
 - b. Show Closing Time – Stallholders are required to stay until 3.00 pm Sunday.
 - c. Stalls should be manned at all times (see trading hours above #1).
 - d. It is desirable that a stall name is displayed.
 - e. Traders will be responsible for keeping the immediate surroundings of their stalls clean, tidy and safe.
 - f. All trading spaces will be allocated by Minerama Committee – there shall be no subletting of trader space.
 - g. Owners of dogs on site must comply with Council policy. Dogs must be restrained at all times and the owner/person in charge is fully responsible for any incident that may occur.
 - h. There shall be no auctioning of goods, **no wholesale trading** or unauthorised raffles by traders at Minerama.
 - i. All stalls are required to display a minimum content of 70% by volume and value of stock relating to the theme of Minerama. Clothing stalls, household items etc are NOT PERMITTED unless they make up less than 30% of your stock.
 - j. Vehicles are limited to one per outside site only but must fit within the booked space. If unable to fit they must be removed promptly after setting up. **STRICTLY NO VEHICLE MOVEMENTS DURING OPERATING HOURS.**
6. **PRODUCT AUTHENTICITY** - It is a requirement that all items on sale are authentic. If items are deemed to be misrepresented e.g. labelled incorrectly or said to be not what they actually are, the Committee, at its discretion, can ask that trader to remove the items from sale or cease trading at Minerama, effective immediately.
7. **CANCELLATION** - Cancellation of sites in any category will entitle the stallholder to the following refunds:
 - a. Less than 60 days prior to Minerama – NO Refund,
 - b. Over 60 days – refund of 50% of fees paid.
 - c. Stallholders may apply to Minerama Committee for consideration where special circumstances may apply e.g Medical Condition. The application must be made in writing and accompanied by a Doctor's Certificate.
8. There is no alternate date or site for Minerama. In the event of bad weather or any other natural or man-made event that may cause loss, cancellation or evacuation etc. Refunds do not apply in these circumstances.
9. Sites are limited. The Minerama Committee reserves the right to not accept any application for whatever reason. Stallholders shall follow any direction issued by the Minerama site manager, Council Staff, Glen Innes and emergency services personnel.
10. Failure to comply with the above conditions will render the trader liable to exclusion from Minerama.
11. Any traders wishing to stay overnight at the Showground prior to Thursday 12th or from Sunday night the 15th onwards, must pay the Showground directly for those nights. Minerama will only collect camping fees for the 3 nights Thursday to Saturday inclusive.



MINERAMA 2020

INFORMATION FOR OUTSIDE TRADERS

Dates for the Minerama Fossicking, Gem and Jewellery Show are Friday 13, Saturday 14, Sunday 15 March 2020. Please note these dates in your calendar and confirm your site.

It is now a requirement that all Traders Stalls must contain a MINIMUM of 70% by volume and value, goods relating to the theme of the show which is Minerals, Crystals, Jewellery or lapidary related supplies or equipment.

Your site is not confirmed until we receive your complete application, copy of Certificate of Currency in the amount of \$20m and payment in full. Please note this year all sites are powered. All sites will be a **MINIMUM of 6m wide x 5m deep**. There will be some sites larger than this but they are limited. If you need a larger site, please book an extra half or full site as required.

BOOKINGS: All site applications are to be posted to PO Box 309, Glen Innes NSW 2370. Please enclose the completed application along with your Certificate of Currency, a cheque made out to GLEN INNES SEVERN COUNCIL for the FULL amount. Credit Card payments incur a 1% surcharge.

If your policy expires before March 2020, please send the one you are using and send the renewed policy as soon as possible.

SET UP for traders will be Thurs 12th March - **from 11am**.

Trading hours are 9.00am to 5.00pm Fri/Sat, 9.00am to 3.00pm on Sunday.

Please note: Strictly no wholesale trading at Minerama.

CAMPING FEES. For the three nights Thursday to Saturday, Minerama will collect the fees along with you site fees. Any nights before or after 4pm Sunday must be paid to the Showground.

It would be appreciated that all stallholders stay trading till the 3.00pm closing time on Sunday March 10 as advertised.

Thank you for your ongoing support and look forward to seeing you at Minerama in March 2020.

For more information visit our website www.minerama.com.au

