



MINERAMA FOSSICKING GEM & JEWELLERY SHOW

11, 12, 13 March 2022 STALL HOLDER APPLICATION

This agreement includes Terms & Conditions which form part of the confirmation – refer www.minerama.com.au

TRADER PARTICULARS						
Trader Name					ABN#	
Business Name				Registered GST (Circle Y or N)	Y	N
Postal Address						
Phone						
Email			Web Address			
Tables and one power outlet per stallholder is provided – This is a complete fee that will be required to be paid						
DESCRIPTION	SPECIFICATIONS	QTY		TOTAL		
INSIDE STALL – FOR 3 DAYS						
New Pavilion	1.8 metre \$80.00 each table incl GST				\$ Inc. GST	
Old Pavilion	1.8 metre \$60.00 each table incl GST				\$ Inc. GST	
OUTSIDE STALL – for 3 days (all sites are powered)						
Stall Site Only	Stall site only -\$100 6m x 3m				\$ Inc. GST	
Camp & Stall	Camp & Stall site - \$125 10m x 6m (DOES NOT INCLUDE CAMPING FEES – SEE BELOW)				\$ Inc. GST	
Double Site	Double Site (limited) - \$150 12m x 10m				\$ Inc. GST	
CAMPING						
Camping – Please circle nights required	\$20 per night Thursday Friday Saturday Sunday				\$ Inc. GST	
TOTAL FOR THIS APPLICATION INC. GST					\$	
<p><i>Please note back tables are permitted but NOT provided. 2 Chairs per stall for inside traders are provided. Outside traders supply their own chairs. Drapes are not provided</i></p> <p><i>Camping is available at the Showgrounds for @20 per day powered. Payment of camping fees for Thursday to Sunday night are to be paid to Minerama along with your Trader Booking fees. Payment of camping fees prior to Thursday or for Monday night onwards are payable to the Showgrounds Caretaker.</i></p>						
PUBLIC LAIBILITY \$20m (Circle Y or N)	Y	N	You must have Public Liability for this event. Stalls without \$20m will not be accepted.			

Public Liability Insurance: Council must have a copy of your current Certificate of Currency in the Amount of \$20m for you to trade at the Minerama Fossicking Gem & Jewellery Show. **PLEASE ATTACH A COPY WHEN RETURNING THIS DOCUMENT.**

CONTRACTUAL INFORMATION

Persons signing the Agreement on behalf of the Trader personally warrants that they have the authority to do so. Where the Trader is a company, persons signing this agreement personally guarantee the Traders obligations under this agreement and agree that they are personally liable for any loss incurred by the Committee and Council as a result of any breach by the Trader

Your application and the information provided therein forms the basis of your attendance at Minerama and you agree with the terms of this agreement including compliance with Glen Innes Severn Council's Work Health & Safety Policy, Code of Conduct Policy and any addendums and riders as detailed on www.minerama.com.au.

Executed BY THE PARTIES AS AN AGREEMENT. The parties may only cancel this Agreement in writing and in accordance with the Terms and Conditions as detailed on www.minerama.com.au

(For or on behalf of the Applicant who has authority to sign this agreement)

Signed		Name
Date		

THIS FORM AND A CERTIFICATE OF INSURANCE MUST BE RECEIVED BY - 31 DECEMBER 2021.

DO NOT SEND OR PAY ANY MONEY WITH THIS APPLICATION.

YOU HAVE BEEN RESERVED A PLACE SUBJECT TO THE TERMS & CONDITIONS AND WILL BE NOTIFIED IF ACCEPTED.

ALL TRADERS WILL BE INVOICED EARLY JANUARY

Minerama 2022

Terms and Conditions

1. **TRADING HOURS** - Trading Hours are 9:00 am to 5:00 pm on Friday & Saturday and 9:00 am to 3:00 pm on Sunday.
2. **INSURANCE**
 - a. A Trader must maintain public liability insurance (including coverage for third party property liability) in respect of their attendance at Minerama with a minimum coverage of \$20m per occurrence and will ensure that its insurer waives all rights of subrogation against the Committee and Council and any representative, employee, volunteer, contractor or office holder of the Committee and Council with respect to any acts or omissions by the Committee and Council.
 - b. The Trader indemnifies the Committee and Council and any representative, employee, contractor, volunteer or office holder from and against any claim, demand, action, loss, cost, damage or expense whatsoever including without limitation as a result of:
 - i. Any acts or omissions (including negligence or unlawful conduct) of the Committee and Council or the patrons attending the performance; and
 - ii. Any breach of this agreement by the Committee and Council
 - c. Traders will be responsible for any damage or injury to persons or any property which may be occasioned by, or arise out of, the use of any machinery, implement or apparatus, used in connection with the stall and hereby indemnify Minerama Committee and Glen Innes Severn Council accordingly.
3. **POWER LEADS**
 - a. All power leads, power boards must be tagged to AS3760:2001 Standard.
 - b. If any electric equipment is being used, electric cords/cables must be covered by floor covering, and equipment placed to the satisfaction of Minerama Committee.
4. **SECURITY** -
 - a. Minerama Committee and Glen Innes Severn Council are not responsible for any loss, theft or damage – goods lost, left or stolen is entirely at the traders' own risk.
 - b. Safety/Security is the responsibility of all participants. Any dangerous situation, safety hazard or security risk should be reported immediately to the Minerama Committee.
 - c. There will be a security service overnight Thursday, Friday and Saturday monitoring the site.
5. **STALL SITES** – Space is limited. The Minerama Committee reserves the right not to accept any application for whatever reason. Stallholders shall follow any direction issued by the Minerama Site Manager or emergency services personnel.
 - a. Set Up Time - Inside Traders may set up from 11:00 am to 5:00 pm on Thursday
 - b. Show Closing Time - 3.00 pm Traders are required to remain trading until 3.00 pm on Sunday.
 - c. Stalls should be manned at all times (see trading hours above #1).
 - d. It is desirable that a stall name is displayed.
 - e. Traders will be responsible for keeping the immediate surroundings of their stalls clean, tidy and safe.
 - f. All trading spaces will be allocated by Minerama Committee – there shall be no subletting of trader space.
 - g. There shall be no auctioning of goods, **no wholesale trading** or unauthorised raffles by traders at Minerama.
 - h. ALL stalls are required to display a minimum content of 70% by volume and value of stock relating to the theme of Minerama. Clothing stalls, household items etc are NOT PERMITTED unless they make up less than 30% of stock.
 - i. Only Minerama Committee and staff are permitted to move banners and signage.
 - j. Trading tables are reserved by the Minerama Committee if **payment is completed by 31 January 2022**.
 - k. Inside trader space is in demand and it is essential to complete payment by the above date. Payments must be accompanied by an official Glen Innes Severn Council Invoice. Any trader not paid by closing date tables will be offered to the waiting list. LAST MINUTE arrivals may not be permitted.
 - l. Sites are limited. The Minerama Committee reserves the right to not accept any application for whatever reason. Stallholders shall follow any direction issued by the Minerama site manager, Council Staff, Showgrounds Trust or emergency services personnel.

6. **PRODUCT AUTHENTICITY** - It is a requirement that all items on sale are authentic. If items are deemed to be misrepresented e.g. labelled incorrectly or said to be not what they actually are, the Committee, at its discretion, can ask that trader to remove the items from sale or cease trading at Minerama, effective immediately.
7. **CANCELLATION** - Cancellation of tables/sites in any category will entitle the stallholder to the following refunds:
 - a. Less than 30 days prior to Minerama – NO Refund
 - b. Over 30 days – refund of 50% of fees paid.
 - c. Stallholders may apply to Minerama Committee for consideration where SPECIAL circumstances may apply e.g Medical Condition. The application must be made in writing and accompanied by appropriate evidence.
8. There is no alternate date or site for Minerama. In the event of bad weather or any other natural or man-made event that may cause loss, cancellation or evacuation etc. Refunds do not apply in these circumstances.
9. Failure to comply with the above conditions will render the trader liable to exclusion from Minerama.
10. Minerama is subject to COVID-19 NSW Public Health Orders and current legislation and will not issue refunds if you cannot attend the event due to other states COVID-19 Public Health orders.



MINERAMA 2022

INFORMATION FOR INSIDE TRADERS

Dates for the Minerama Fossicking, Gem and Jewellery Show are Friday 11, Saturday 12, Sunday 13 March 2022. Please note these dates in your calendar and confirm your site.

Your site is not confirmed until we receive your complete application, copy of Certificate of Currency in the amount of \$20m. **DO NOT SEND PAYMENT, WE WILL INVOICE YOU.** Application and Insurance must be received by **31 December 2021**. All sites are powered.

CAMPING FEES. For the four nights Thursday to Sunday, Minerama will collect the fees along with your site fees. Camping fees for all other nights before or after the show must be paid directly to the Showground Caretaker.

It is now a requirement that all Traders Stalls must contain a MINIMUM of 70% by volume and value, goods relating to the theme of the show which is Minerals, Crystals, Jewellery & lapidary related supplies or equipment.

BOOKINGS: All site applications can be posted to Minerama C/- Glen Innes Severn Council, PO BOX 61, Glen Innes NSW 2370. Please enclose the completed application along with your Certificate of Currency. **An invoice will be sent to you once your application has been approved.**

If your policy expires before March 2022, please send the one you are using and send the renewed policy as soon as possible.

SET UP for traders will be Thurs 10th March - from 11am to 5pm.

Trading hours are 9.00am to 5.00pm Fri/Sat, 9.00am to 3.00pm on Sunday.

Please note: Strictly no wholesale trading or trading by any persons whom have not purchased an authorized site or stall.

It would be appreciated that all stallholders stay trading till the 3.00pm closing time on Sunday March 13 as advertised. **Movement of vehicles before this time is strictly prohibited.**

Thank you for your ongoing support and we look forward to seeing you at Minerama 11, 12 & 13 March 2022.

For more information visit our website www.minerama.com.au or email tourism@gisc.nsw.gov.au